



Job Title: Sponsorships & Fundraising Coordinator
Job Status: Part-Time Independent Contractor
Compensation: Up to 25% Commission on Funds Raised
(flexible schedule with high earning potential)
Reports to: Inferno Executive Board

Mission Statement:

Idaho Inferno Soccer Club serves our community by promoting teamwork, development, and relationships in a safe and fun environment.

Job Summary:

As the Sponsorships & Fundraising Coordinator, you will lead efforts to secure financial support through business sponsorships, partnerships, and community engagement to sustain and grow our programs. By developing relationships with local businesses and community partners, you will drive sponsorship opportunities that align with the club's mission and promote a positive impact on youth development. This role focuses primarily on engaging sponsors, with a secondary emphasis on grant writing to further support our funding goals.

Essential Duties and Responsibilities:

- **Identify and Secure Sponsorships:** Research and approach local businesses and organizations for sponsorship opportunities, tailoring proposals to align with sponsor goals and benefits.
- **Build and Maintain Relationships:** Cultivate long-term relationships with sponsors and partners, providing regular updates and engagement opportunities to ensure continued support.
- **Develop Promotional Opportunities:** Coordinate opportunities for sponsors to engage with the club and community, such as Club events or team gatherings.
- **Collaborate on Fundraising Campaigns:** Work closely with the Board to develop fundraising events and campaigns that align with sponsorship objectives.
- **Grant Writing (Secondary):** Write, prepare, and submit grant applications as supplementary funding, maintaining a calendar of grant deadlines and requirements.
- **Tracking and Reporting:** Maintain records of sponsorships and grant activities, providing monthly updates to the board on funds raised and future opportunities.
- **Miscellaneous:** Perform additional tasks as requested by the Inferno Board to enhance club funding and community impact.

Qualifications:

- Proven experience securing sponsorships and partnerships with businesses or community organizations
- Strong skills in proposal development, negotiation, and relationship management
- Experience in marketing or sales is a plus
- Effective communicator with strong writing skills for both sponsorship and grant proposals
- Ability to work independently, prioritize tasks, and meet deadlines
- Knowledge or interest in sports, youth development, or community-building (preferred)
- Must pass a background check

Benefits of Working with Inferno:

- Flexible work schedule and location
- Direct impact on youth sports and community-building efforts
- Opportunity for significant earnings based on sponsorship success

How to Apply:

Please send a cover letter, resume, and contact information to registration@infernosc.org with the subject line: "Sponsorships & Fundraising Coordinator."