

Idaho Inferno Soccer Club

Fundraising Policy & Guidelines

Revised November 2021

1. Introduction

Idaho Inferno Soccer Club (IISC) recognizes that involvement in competitive soccer can present significant (and sometimes unforeseen) costs in the form of player fees, tournament registration costs, and travel expenses. The Club endeavors to assist our members in meeting those financial obligations through fundraising activities.

2. Purpose

The purpose of this “Fundraising Policy and Guidelines” is to ensure that IISC players, team managers, coaches, and parents understand the Club’s fundraising policies and authorized activities. IISC is recognized by the Internal Revenue Service as a 501(c)(3) nonprofit organization, and it is vital for the Club to protect this nonprofit status. Any unauthorized fundraising activities could put the Club’s nonprofit status in jeopardy.

3. Fundraising Procedures

a. Team Fundraising Activities

Team Fundraising Activities provide an opportunity for teams to raise funds to help offset team costs such as team-specific equipment, travel costs, or tournament fees not paid for by the Club. The critical distinction with Team Fundraising Activities is that any funds raised must be utilized for equal benefit of all members of the team (e.g., hotel, air or van rental costs for tournament travel), and may not benefit any specific player, subset of players, any specific coaching staff, or subset of coaching staff. The following process must be followed for all Team Fundraising Activities:

- i. The Team should determine whether the Team Fundraising Activity is pre-approved (see Section 4), or whether approval is required by the IISC Fundraising Committee;
- ii. The Team will engage in the Team Fundraising Activity;
- iii. The Team Fundraising Coordinator will collect any funds raised for deposit into the team account with the IISC Treasurer. The team will use the funds to pay for something that will benefit all team members equally; and
- iv. The IISC treasurer will keep records of all funds raised and funds disbursed.

b. Approval of Fundraising Activities

All team fundraising activities that do not appear in section 4 of these Fundraising Guidelines must be preapproved by the IISC Fundraising Committee. The Committee will endeavor to respond to such requests quickly, but please allow for at least five (5) days before the fundraising activity will commence for approval. In making the request, the team must email the following information to executive.board@infernosc.org Please include the following:

- i. A short description of the requested fundraising activity;
- ii. The purpose or need for the fundraising activity (what will the funds be used for);
- iii. Whether the IISC 501(c)(3) or IISC logo will be used in any way;

c. Usage of Funds Raised

Proceeds of fundraising activities must be used to pay soccer related expenses such as tournament costs and travel. Teams may also use fundraising proceeds to plan team bonding activities such as pizza parties or team outings. In no event should any funds raised through Team Fundraising Activities be allocated to the benefit of any specific player, subset of players, any specific coaching staff, or subset of coaching staff. All proceeds of Team Fundraising Activities must be utilized for the benefit all members of the team. All funds raised will be submitted to the IISC treasurer and reimbursed to the team when expenses occur. IISC will pay expenses directly when possible. Otherwise, teams will need to submit original receipts and a Reimbursement Request Form to the treasurer in order to be reimbursed.

d. Exclusivity of Fundraising Activities

An IISC team may not claim “exclusivity” to any particular fundraising activity. For example, if one team is selling travel coffee mugs, a different IISC team is not prohibited from also selling the mugs.

4. Pre-Approved Team Fundraising Activities

Teams that desire to engage in the following fundraising activities do not need to seek approval from the IISC Fundraising Committee:

- Team car washes or sales of car wash vouchers
- Team garage or rummage sales
- Team fundraising organized product sales (chocolate bars, Krispy Kreme donuts, etc.)
- Pancake breakfasts/restaurant takeover in partnership with local restaurants
- Flipgive

5. Fundraising Guidelines & Limitations

- The sale of any alcoholic or tobacco products is strictly prohibited
- Any calendar or like-product featuring photographs of IISC players, coaches, or members is prohibited
- Examples or samples of any apparel or gear that is the subject of a proposed apparel or gear fundraiser must be submitted to the Fundraising Committee with the fundraising application (photographs, diagrams, or illustrations are acceptable if physical samples are not available)
- All apparel must be primarily offered in the IISC colors of black, white, grey and red
- The Club will not “front” the costs of any IISC gear or apparel sales - this is the sole responsibility of the specific team